

Oakengates (Telford) Amateur Swimming Club



Oakengates (Telford) ASC – By Laws

1. Membership

- 1.1 Associate Membership shall be available to parents/guardians/carers of Full Swimming Members. Associate members are eligible to vote at General Meetings.
- 1.2 Life members shall be invited to all functions. Life members shall no longer require membership cards.
- 1.3 Family membership shall be defined as three swimming members. Any additional immediate family members, up to a maximum of four additional members, joining before 31st December in the same year shall pay a £5.00 fee each
- 1.4 Concessionary membership paying 50% of the annual membership fee, shall be available to:
Swimming members aged 60 years and over.
Swimmers over 16 years of age in full time education shall be eligible to a 25% discount of the annual membership fee on production of a current Student Union Card.
- 1.5 The membership fee shall be paid at the following rates:
January-March 100%; April-June 75%; July-September 50%; October-December 25%
- 1.6 All swimmers shall pay their ASA registration fee in full.

2. Committee

- 2.1 The Manager of Oakengates Leisure Centre shall be an ex officio member of the committee and shall receive minutes of meetings.
- 2.2 Any Committee Member who fails to attend three consecutive Committee meetings without valid reason shall forfeit their place on the Committee. The Committee shall then appoint a replacement as if the member had retired.
- 2.3 Any Committee Member who is unable to discharge the duties of their primary Role shall stand down from the committee to enable another member to be co-opted.
- 2.4 Expenses of Officers and Committee Members shall be reimbursed. All claims for expenses must be supported by a receipt.
- 2.5 Travelling Expenses shall be set at the prevailing ASA rates.

3. Coaches and Teachers

- 3.1 The Head Coach, Pre Senior Squad Coach and Head Teacher's Honorariums shall be reviewed by the Committee annually in December and paid by cheque on the last Friday of each month.

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3.2 ASA course fees including those for Officials shall be funded from the Education Fund for suitable candidates as follows subject to the criteria in (3.3).
Poolside Helpers - Club pays course fees
Judges - Club pays course fees
Time Keepers - Club pays course fees
Level 1 Teachers - Club pays 33% of the course fees
Level 2 Teachers - Club pays 50% of the course fees
Club Coach - Club pays 50% of the course fees
Coach - Club pays 50% of the course fees

3.3 Qualifying periods for course funding shall be:
Poolside Helpers – no qualifying period
Judges - no qualifying period
Time Keepers - no qualifying period
Level 1 Teachers - no qualifying period prior to course, 12 months poolside post course
Level 2 Teachers - 3 months poolside prior to course, 12 months poolside post course
Club Coach - 6 months poolside prior to course, 12 months poolside post course
Coach - 12 months poolside prior to course, 12 months poolside post course

3.4 Coaches and Teachers shall be entitled to 1 continuing Professional Development Seminar per year 100% funded from the Education Fund.

3.5 Level 2 Teachers and above teaching at club sessions shall be entitled to 1 free swim per week that can be used by any member of their immediate family by prior agreement. Additional sessions to be paid at the current monthly rate.

4. Club Sessions

4.1 At the discretion of the Management Committee any member who fails to attend the required number of designated Club sessions for their NPTS Level without valid reason shall forfeit their place.
Required attendance shall be 2 sessions in each calendar month. (Excluding students in full time higher education or by prior agreement with the Head Coach / Committee). No refunds shall be given. Absences during the month of August will be accepted.

4.2 Members eligible to attend more than 1 session per week must indicate the sessions they will attend on the appropriate form. The applicable monthly fee will be payable for a minimum period of 1 months, after which changes can be made on completion of an additional form.

4.3 The minimum monthly fee payable for Senior and Junior Squad members (ASA Cat 2) shall be the current rate of 2 sessions per week. The minimum monthly fee payable for Senior and Junior Squad members (ASA Cat 1) shall be the current rate of 1 session per week. This is subject to space availability and preference will always be given to ASA Cat 2 swimmers.

4.4 At the discretion of the Committee, a squad member who is unable to attend through injury or illness for 75% of their sessions shall be required to pay the minimum monthly fee for their squad. A member attending Club night only shall pay 50% of the Monthly fee. After the first month, no fee shall be payable for long term injury or illness.

4.5 The lower age limit for the waiting list shall be set at 4 years and the upper age limit for non-swimmers shall be set at 8 years. Swimmers and improvers may be admitted during the 6 months before their 6th birthday.

4.6 New members have 4 club nights to accept an invitation to join.

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5. **Galas**

- 5.1 Club Championships shall be held under ASA laws.
- 5.2 Club Championships are open to any club member who **regularly attends** (a minimum of 50% attendance over a 12 month period (Sept to July)) the required number of Clubs training sessions as per 4.3 of the By-Laws.
 - 5.2.1 Club Championship entries will only be accepted from swimmers who are fully paid up members of the club, at least six weeks before the closing date for entries (i.e. Annual Club & ASA fees paid).
 - 5.2.2 Swimmers joining in the six weeks before the Club Championship entries are due, may enter on a time only basis (i.e. will not be eligible for medals and trophies), where they can be accommodated once all existing member entries have been processed. There will be no reduction in entry fees for time only events.
 - 5.2.3 Club Championship entries will not be accepted where the swimmer, or a member of their immediate family, has outstanding arrears.
 - 5.2.4 Where entries for distance events are over subscribed priority will be given to those eligible to swim the events at the County Championships. If there are still too many entries then entries will be accepted on the basis of those most likely to make county qualifying times.
 - 5.2.5 Refunds will be given where events are oversubscribed. No refunds will be made if a swimmer elects to withdraw from an event after the closing date for entries.
- 5.3 Adults travelling to away galas shall pay a fare of £4.00 towards the cost of the coach hire.
- 5.4 Jewellery, including body piercing, shall not be worn by any swimmer in Club sessions or Galas, excepting medical alert bracelets and studs for newly pierced ears (in which case hats must be worn).